

Phil Ham

24 Grasmere Rd.

Dec 1st 2018

Lancaster

LA1 3HE

Dear Member

Attached you will find a membership renewal form for 2019. Could you please complete and return this form to me along with the relevant fees before the end of January. Attached to this letter you find a label which shows the address, phone nos. and e mail address that we have on file for you. If any of this information is incorrect, we would be most grateful if you would indicate the changes needed in the box provided on the renewal form. An accurate e mail address is obviously very important as this is our principal means of alerting you to up-coming events, work parties, AGMs etc.

The committee would like to take this opportunity to reassure you that any of your contact information that we hold is kept under lock and key and where it is electronically stored, is at all times password protected. The club will never share your information with a third party without your approval.

You can either send me a cheque (payable to Glasson Sailing Club) or if you would prefer you can transfer your fees direct to the club account (01-04-92 ac. no. 43500447). If you decide to make a transfer, can you please give your full name and membership no. as the reference.

You will also find a form which confirms that you will maintain insurance for any boats or caravans that you keep at the club either permanently or temporarily. This is as recommended by our governing body, the RYA. All you need to do is sign and return the form, there is no longer any need to send me your insurance documents. Please note, your membership renewal will not be complete until I have received this signed Insurance Declaration.

With regard to membership and berthing fees, the committee has set a small increase in line with inflation. This small increase is needed to cover our rent increase and the ongoing improvements to the club's facilities.

With Kind Regards

Phil Ham

Membership Secretary

Glasson Sailing Club

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